
ESSEX PROBATION (THE 'TRUST')
MINUTES OF A BOARD MEETING HELD ON HELD
AT 10.40AM ON TUESDAY 22ND JUNE 2010 AT
CULLEN MILL, 49 BRAINTREE ROAD, WITHAM,
ESSEX CM8 2DD

Members Present: Richard Moore (Meeting Chair)
Martin Bates
Terry Collin
Rob Everitt
Jo Durning
Peter Wilcock
Tim Young

In attendance: Bernadette Barber (Board Secretary)
Debbie Came (Director of Finance & Business
Management)
Martina Lee (Audit Commission)

ACTION

1. DECLARATIONS OF INTEREST

None.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Mary Archer and Bill Puddicombe.

3. ANNUAL REPORT & STATEMENT OF ACCOUNTS 2009/10

The Annual Report & Statement of Accounts for 2009/10 were noted and the Chair of the meeting confirmed that the Audit Committee had reviewed them and recommended them to the Board for approval. In view of this recommendation and the assurances provided in the draft Annual Governance Statement, the Annual Report and Statement of Accounts 2009/10 were approved for signature substantially in the form presented to the meeting.

It was noted that the letter of representation requested by the External Auditor would be signed by the Chief Executive.

4. URGENT BUSINESS

As there was no further business, the meeting closed at 10.45am.

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Chair